

Kellie J Vocal Coaching – Safeguarding Statement

1. Our Commitment

Kellie J Vocal Coaching is committed to providing a safe, supportive and respectful environment for all students, including children and young people. Safeguarding is a shared responsibility, and we take all reasonable steps to protect under-18s during vocal coaching sessions.

2. Parent/Guardian Involvement

For any student under 18:

- A parent or guardian must provide consent before lessons begin.
- Parents/guardians are welcome to remain in the teaching space during sessions.
- If a parent/guardian chooses not to stay, they must be contactable at all times.

3. Safe Teaching Environment

Lessons take place in a safe, appropriate teaching space within the home. We ensure:

- A professional and respectful atmosphere
- Clear boundaries at all times
- No physical contact unless required for safety (e.g., preventing a fall)
- No one-to-one situations that compromise safety or comfort

4. Communication

Communication with under-18 students is always:

- Professional
- Appropriate
- Related only to lessons or scheduling

All lesson bookings and communication should be made by the parent/guardian unless agreed otherwise.

5. Recording, Photos & Media

No photos, videos or audio recordings of under-18 students will be taken or used without explicit parent/guardian consent. Students and parents may withdraw consent at any time.

6. Data Protection

Any personal information or lesson notes relating to under-18 students are stored securely and handled in accordance with our Privacy Policy and UK GDPR requirements.

7. Concerns & Reporting

If a safeguarding concern arises during a session, it will be handled promptly, sensitively and in line with best practice. Parents/guardians will be informed of any concerns relating to their child's safety or wellbeing.

If you have any safeguarding concerns, please contact info@kelliej.co.uk

8. Review & Updates

This Safeguarding Statement may be updated periodically to reflect best practice and legal requirements. The latest version will always be available on our website.